

# **FEDERAL POLYTECHNIC KALTUNGO** *OFFICE OF THE REGISTRAR*

# **INTERNAL AND EXTERNAL ADVERTISEMENT**

echnic Kaltungo, Gombe State. In view of this, interested candidates can apply for any of the listed positions.

| S/N | DISCIPLINE                      | RANK/GRADE LEVEL                                   |
|-----|---------------------------------|--|
|     | . Computer Engineering          | Chief Lecturer CONPCASS 09                         |
|     | . computer Engineering          | Principal Lecturer CONPCASS 08                     |
|     |                                 |  |
| 2.  |                                 | Lecturer I CONPCASS 05                             |
|     | Electrical/Electronic Engr      | Chief Lecturer CONPCASS 09                         |
|     |                                 | Lecturer I CONPCASS 05                             |
| 3.  | Science Laboratory Technology   | Chief Lecturer CONPCASS 09                         |
|     |                                 | Principal Lecturer (Chemistry) CONPCASS 08         |
|     |                                 | Principal Lecturer (Microbiology) CONPCASS 08      |
|     |                                 |  |
|     |                                 | Principal Lecturer (Biochemistry) CONPCASS 08      |
|     |                                 | Senior Lecturer (Biochemistry) CONPCASS 07         |
|     |                                 | Lecturer I (Physics) CONPCASS 05                   |
|     |                                 | Lecturer I (Microbiology) CONPCASS 05              |
|     |                                 | Principal Technologist CONPCASS 05                 |
| ļ.  | Statistics                      | Chief Lecturer CONPCASS 09                         |
|     | Statistics                      | Senior Lecturer CONPCASS 07                        |
|     |                                 |  |
|     |                                 | Lecturer I CONPCASS 05                             |
|     | Computer Science                | Chief Lecturer CONPCASS 09                         |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I (Cyber Security option) CONPCASS 05     |
| ·.  | Tourism Management              | Chief Lecturer CONPCASS 09                         |
|     |                                 | · · · · · · · · · · · · · · · · · · ·              |
|     |                                 | Principal Lecturer CONPCASS 08                     |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
|     | Crime Management                | Chief Lecturer CONPCASS 09                         |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
| ,   | Library and Inft' C.            |  |
| 3.  | Library and Information Science | Chief Lecturer CONPCASS 09                         |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
| )   | Accountancy                     | Chief Lecturer CONPCASS 09                         |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
|     | Public Administration           |  |
| 0   | Fublic Administration           | Chief Lecturer CONPCASS 09                         |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
| 1   | Business Administration and     | Chief Lecturer CONPCASS 09                         |
|     | Management                      | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
| 0   | Polytophnia Libroria            | Assistant Chief Librarian CONPCASS 08              |
| 2   | Polytechnic Library             |  |
|     |                                 | Principal Librarian I CONPCASS 07                  |
|     |                                 | Principal Librarian II CONPCASS 05                 |
| 3   | Animal Health and Production    | Principal Lecturer CONPCASS 08                     |
|     |                                 | Doctor of Veterinary Medicine CONMESS 02           |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 |  |
|     |                                 | Lecturer I CONPCASS 05                             |
| 4   | Agricultural Technology         | Principal Lecturer CONPCASS 08                     |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
| 5   | Architectural Technology        | Principal Lecturer CONPCASS 08                     |
|     | Actinectural reciniology        | Senior Lecturer CONPCASS 07                        |
|     |                                 | *  |
|     |                                 | Lecturer I CONPCASS 05                             |
| 6   | Building Technology             | Principal Lecturer CONPCASS 08                     |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
| 7   | Estate Management               | Principal Lecturer CONPCASS 08                     |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | ·  |
|     |                                 | Lecturer I CONPCASS 05                             |
| 8   | Quantity Survey                 | Principal Lecturer CONPCASS 08                     |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
| 9   | Mass Communication              | Principal Lecturer CONPCASS 08                     |
| ,   |                                 |  |
|     |                                 | Senior Lecturer CONPCASS 07                        |
|     |                                 | Lecturer I CONPCASS 05                             |
| 0   | General Studies                 | Principal Lecturer CONPCASS 08                     |
|     |                                 | Senior Lecturer, CONPCASS 07                       |
|     |                                 | Lecturer I, CONPCASS 05 English Language           |
| :1  | Registry                        | Senior Assistant Registrar CONTEDISS 11            |
| -   |                                 |  |
|     |                                 | Principal Executive Officer I (Admin) CONTEDISS 11 |
| 2   | Bursary                         | Senior Accountant CONTEDISS 09                     |
| :3  | Procurement                     | Principal Procurement Officer CONTEDISS 11         |
| 4   | Medical Services                | Medical Officer CONMESS 02                         |
| •   |                                 |  |
|     |                                 | Pharmacist CONHESS 07                              |
|     |                                 | Medical Laboratory Scientist II CONHESS 07         |
|     |                                 | St-#Ni H CONHESS of                                |
|     |                                 | Staff Nursing II CONHESS 06                        |
|     |                                 | Nursing Officer II CONHESS 07                      |
| 25  | Works and Maintenance           |  |

Principal Technical Officer (Electrical) CONTEDISS 11

| 26 | Physical Planning | Senior Architect/Builder CONTEDISS 09          |
|----|-------------------|--|
|    |                   | Principal Architect/Builder CONTEDISS 11       |
| 27 | ICT               | Assistant Chief Programme Analyst CONTEDISS 13 |
|    |                   | Principal Programme Analyst CONTEDISS 11       |

# QUALIFICATIONS ACADEMIC STAFF

| S/N | Position                           | Requirements  |
|-----|------------------------------------|---|
|     | Chief Lecturer                     | <ul> <li>i. Doctorate (PhD) degree or Masters degree from a recognise University in relevant discipline with at least 12 years post cognate experience or 15 years for Master degree holders.</li> <li>ii. A Substantive Principal Lecturer from a Polytechnic or similar TVET institution with not less than one year experience on that rank;</li> <li>iii. Evidence of scholarly publications in reputable Journal as well as presentation of invited papers at educational conferences, Seminars and workshops</li> <li>Five papers read at national/international conference/seminar;</li> <li>Four papers/articles published in reputable journal;</li> <li>Five meaningful chapters contributions in standard textbook(s) or two standard text books; not beyond 2021</li> <li>Registration with relevant professional body; and</li> <li>Evidence of Community Service</li> </ul> |
|     | Principal Lecturer                 | <ul> <li>i. Doctorate Degree in relevant discipline with at least 9 years' teaching/research or industrial work experience plus three journals and four conference/seminar papers. OR Masters degree in relevant field with at least 12 years teaching/research or industrial working experience. Such a candidate must have published a total of 5 conference/seminar papers, 3 journal articles accepted for publication or contribution of two chapters in a standard text book not beyond 2021;</li> <li>ii. A substantive Senior Lecturer who spent at least a year on that grade level from a recognized Polytechnic or similar TVET institutions;</li> <li>iii. Must be registered with professional body;</li> <li>iv. Evidence of Community Service.</li> </ul>  |
|     | Senior Lecturer                    | Doctorate Degree in relevant discipline with at least 6 years' teaching/research or industrial work experience plus three journals and four conference/seminar papers. Or Masters Degree with at least 9 years' teaching/research or industrial work experience. Such a candidate must have published a total of three conference/seminar papers, three journal articles accepted for publication, or contribution of two chapters in a standard text book(s) not beyond 2021;  ii. At least a substantive Lecturer I who spent a year or more on that grade level from a Polytechnic or similar TVET institution  iii. Registration with professional Boady  |
|     | Lecturer I                         | Master's Degree plus at least 6 years' teaching/research or industrial work experience and two journals accepted for publication plus two conference/seminar papers or a Doctorate Degree in relevant discipline plus 3 years teaching/research or industrial work experience plus two journal publications and five conference/seminar papers.     At least a substantive Lecturer II who spent a year or more on that grade level at a Polytechnic of Similar TVET institution;     Membership of relevant professional body is mandatory.  |
|     | Assistant Chief<br>Librarian       | <ul> <li>i. Candidate possessing MLS with at least 15 years post-qualification cognate experience or PhD with at least 12 years cognate experience. Such a candidate must have published a total of 5 conference/seminar papers, 3 journal articles accepted for publication or contribution of two chapters in a standard text book;</li> <li>ii. Membership of relevant professional body is mandatory</li> </ul>   |
|     | Principal Librarian                | Candidate possessing Masters Degree in Library Science with at least twelve years' teaching/research or industrial work experience. Such a candidate must have published a total of three conference/seminar papers, three journal articles accepted for publication, or contribution of two chapters in a standard text book(s). Or candidate possessing a Doctorate Degree in Library Science with at least 9 years' teaching/research or industrial work experience plus three journals and four conference/seminar papers.  Membership of relevant professional body is mandatory.  |
|     | Doctor of Veteri-<br>nary Medicine | candidate possessing DVM from a recognize institution and registered with the Veterinary Council of Nigeria, plus NYSC discharge certificate.   |

# NON-TEACHING STAFF

| S/N | Position  | Requirements  |
|-----|---|---|
| 1   | Senior Assistant Registrar                      | candidate possessing a Bachelor's Degree (minimum of Second Class Lower Division) in the Arts, Social Science or Humanities from a recognized institution with at least 12 years post qualification cognate experienc plus NYSC discharge/exemption certificate; or candidate possessing a Master's Degree in the relevant discipline plus at least 9 years post qualification cognate experience plus NYSC discharge/exemption certificate;  i. membership of a recognized professional body is mandatory.  ii. Evidence of progression (promotion letters)  |
| 3   | Principal Executive Officer I (Admin)           | <ul> <li>i. candidate possessing a Higher National Diploma plus at least nine years post qualification cognate experience.</li> <li>ii. Evidence of Registration with a relevant professional body is mandatory</li> <li>iii. Evidence of progression (promotion letters)</li> </ul>  |
|     | Senior Accountant                               | Candidate possessing a good Bachelor's Degree (minimum of Second Class Lower Division) in relevant are with at least six (6) years post qualification cognate experience.   |
| 5   | Medical Officer                                 | Candidate must possess M.B.B.S and registered with the Medical and Dental Council of Nigeria, with thre years post qualification cognate experience.  |
| 6   | Nursing Officers/Staff<br>Nursing/Staff Midwife | Nursing Officers: Candidate must possess a good Bachelor's Degree (minimum of Second Class Lower Division) in Nursing plus registration with Nursing and Midwifery Council of Nigeria (N.M.C.N) and NYSt discharge certificate. Staff Nursing/Staff Midwifes: Candidate must possess a Nigerian Registered Nurse (N.R.N)/Nigerian Registered Midwife (N.R.M) certificate with current practicing license.   |
| 7   | Medical Laboratory<br>Scientist                 | Candidate possessing a good Bachelor's Degree (minimum of Second Class Divison) in Medical laborator Science, registrable with the Institute of Medical Laboratory Scientist (IMLS) plus NYSC discharge certicate.  |
| 8   | Pharmacist                                      | Candidate possessing a good bachelor's Degree (minimum of Second Class Lower Division) in Pharmac with full registration with the Pharmacists Registration Board of Nigeria plus NYSC discharge certificate.  |
| 9   | Programme/System<br>Analyst                     | Assistant Chief Programme/System Analyst: candidate possessing Bachelor's Degree (minimum of secon class lower Division) in computer science from a recognised institution with at least fifteen years post qualification cognate experience plus NYSC discharge or Exemption Certificate. Or candidate possessing a Master's Degree in computer science from a recognised Institution with at least nin years post qualification cognate experience plus NYSC discharge or Exemption Certificate. Membership relevant professional body is mandatory.  Principal Programme Analyst: Candidate possessing a good Bachelor's Degree (minimum of Second Clas Lower Division/Credit) in Computer Science with at least 09 years post qualification cognate/working experience or Masters Degree in Computer Science with at least 06 years post-qualification cognate experience or Doctorate Degree in Computer from a recognized institution with six years post cognate experience: Evidence of registration with professional Body |
| 10  | Principal Engineer                              | Candidate possessing a good Master's Degree in the relevant discipline (Civil/Electrical/Mechanical Engineering) plus at least nine years post qualification cognate working experience and must have been registered with the relevant professional body i.e COREN/NSE.  |
| 11  | Principal Technical Officers                    | candidate possessing a HNDHNID at credit level in relevant discipline with at-least nine years post qual fication cognate experience.  Membership of a recognized relevant professional Body (e.g COREN, SURCON is mandatory).  |
| 12  | Architect /Builder                              | Principal Architect /Builder :Candidate possessing a good Bachelor's Degree (minimum of Second Clas Lower Division) in Building/Architectural Technology with at least nine years cognate working experienc in a project/work management or with a Master's Degree plus six years cognate experience and must hav been registered with the relevant professional body.  Senior Architect /Builder: candidate possessing a good Bachelor's Degree (minimum of Second Class Lowe Division) in Architecture/Building plus provisional registration of ARCON/CORBON and at least six year working experience, or Masters degree with at least three years experience  |

### METHOD OF APPLICATION

Applicants should forward a copy of typed written application letter, detailed curriculum Vitae and copies of credentials addressed to the Registrar, Federal Polytechnic Kaltungo, PMB 009, Kaltungo, Gombe State. Candidates should also request their three referees to send reports on them under confidential cover directly to the Registrar of the Polytechnic. Application and supporting documents must reach the Registrar's office Six (6) weeks from the date of this publication.



## FEDERAL POLYTECHNIC KALTUNGO

P.M.B 009, KALTUNGO, GOMBE STATE

OFFICE OF THE REGISTRAR

### ADVERTISEMENT FOR THE POSITION OF THE RECTOR, FEDERAL POLYTECHNIC KALTUNGO

The Governing Council of the Federal Polytechnic Kaltungo hereby invites applications from suitably qualified candidates to fill the post of the RECTOR of the Federal Polytechnic Kaltungo which will become vacant on 14th May, 2025.

The Rector is the Chief Academic, Administrative and Accounting Officer of the Polytechnic and has power to exercise general authority over both the staff and students and he/she is also responsible for discipline in the Polytechnic, subject to the general control of the Governing Council. He/ she is one of the Principal Officers of the Polytechnic. In addition to proven management and leadership experience, the successful candidate must have a demonstrable passion for academic endeavours and must also be credible.

### **ACADEMIC QUALIFICATIONS AND QUALITIES**

The candidate for the post must possess the following qualification and

- Doctorate (PhD) degree from a recognised institution in a discipline offered in the Polytechnic Sector; or any requirement stipulated in the Schemes of Service for the appointment of a Chief Lecturer;
- Minimum of second-class lower division degree or Higher National Diploma (HND] with Lower Credit in a discipline offered in the Polytechnic Sector from a recognised institution;
- Minimum of seventeen [17] years teaching experience in tertiary institutions, at least ten [10] years of which must have been gained in a Polytechnic or similar to TVET institution;
- Chief Lecturer from the Polytechnic sector with not less than five (5) years' experience on the rank;
- Not more than fifty-nine (59) years of age as at 14th May, 2025];
- Demonstrate evidence of strong academic and administrative leadership initiative and creativity in policy formulation, good human relations and positive managerial attributes;
- Provide evidence of membership of professional body/bodies recognized by the Federal Government;
- Provide evidence of scholarly publications in reputable journals as well as presentation of invited papers at educational conferences, seminars and workshops;
- Be able to attract research grants and development facilities to the Polytechnic;
- Person with initiative and vision with the capacity to sustain the accelerated pace of development of the Polytechnic even under financial and other challenging constraints;
- Person who is not likely to pursue racial, gender, political, religious or other sectional interests; Morally sound, of impeccable character, proven integrity and free
- from financial embarrassment;
- Physically and mentally fit [with evidence from a government hospital]; and
- [xiv] Proficient in Information Communication Technology (ICT)

### TERMS OF APPOINTMENT AND CONDITION OF SERVICE

The appointment is for a single tenure of five (5) years in line with extant provisions. The salary is consolidated and the appointee shall enjoy any other benefits attached to the position of a Principal Officer of the Polytechnic as approved by the Federal Government.

Applicants are required to submit typed written copies of their application letter, curriculum vitae and attach photocopies of all relevant documents to their applications [twenty (20) copies), giving the details in the following

[xv] Full Names (Surname first and underlined]

[xvi] Date and place of birth

[xvii] State of Origin and Local Government Area

[xviii] Nationality and how acquired [xix] Marital status

Current Postal Address including telephone number and email [xx] address

[xxi] Educational Institutions attended with dates

[xxii] Academic and Professional qualifications obtained with dates

[xxiii] Membership of Professional Bodies/ Associations [xxiv] Honours and Distinctions [if any]

[xxv] Academic/ Scholarly publications

[xxvi] Conferences attended and papers presented with dates Previous Employer[s] and Post[sl held with dates. [xxvii]

to include status, duties and any other Present Employment relevant experience [xxix] Statement of own vision for the Polytechnic [20 copies]

to high academic and managerial capabilities as well as to the

[xxx] Other activities outside current employment

[xxxi] Names and addresses of three (3) Referees (Employer, Educational and Personal) who are to forward Confidential Reports directly to the Registrar, of the Federal Polytechnic Kaltung, Gombe State. Such referees should be able to attest to the candidate's claim

### **ADDITIONAL INFORMATION**

candidate's notable uprightness.

- Applicants will be required to produce originals of their certificates and other relevant credentials if invited for interview, photocopies will not be accepted
- Applications are to be submitted in a sealed envelope and marked 'APPLICATION FOR THE POST OF RECTOR' at the top left-hand corner addressed to:

### THE REGISTRAR

Federal Polytechnic Kaltungo PMB 009, Kaltungo Gombe State

### **CLOSING DATE**

Applications are to reach the office of the Registrar not later than six (6) weeks from the date of this publication.

> **SIGNED** DR. MAGAJI YUGUDA REGISTRAR/SECRETARY TO COUNCIL

# ADVERTISEMENT FOR THE POSITION OF THE BURSAR, FEDERAL POLYTECHNIC KALTUNGO

The Federal Polytechnic Kaltungo hereby invites applications from suitably qualified candidates to fill the post of the BURSAR of the Federal Polytechnic Kaltungo which will become vacant on 14th May, 2024.

The Bursar is the Chief Financial Officer of the Polytechnic. He/she is responsible to the Rector for the day-to-day administration and control of the financial affairs of the Polytechnic. He/ she is one of the Principal Officers of the Polytechnic. He/ she heads the Bursary department and is the custodian of the Polytechnic finances.

### **QUALIFICATIONS AND EXPERIENCE**

The candidate for the post must possess the following qualifications and qualities:

- First degree with at least a second-class lower division or Higher National Diploma [HND] with at least a lower credit in Accountancy or Finance related courses from a recognized institution of higher
- Have a minimum of Eighteen (18) years post qualification cognate [ii] experience for first degree and HND holders or Master's degree in relevant discipline with a minimum of fifteen (15) years post qualification cognate experience or Doctorate Degree (PhD) in relevant discipline with a minimum of twelve (12) years post qualification cognate experience, at least ten (10) years of which must have been gained in a Polytechnic or similar TVET institution; Registration with ICAN or ANAN [iii]
- Currently on the rank one level below the Bursar (i.e. Chief Accountant or Deputy Bursar or Deputy Director, Audit as the case may be) for a period NOT less than five (5) years in a Polytechnic or similar TVET institution;
- Proficient in Information Communication Technology (ICT) skills [v] and accounting packages;
- Not more than fifty-nine (59) years of age as at 14th May, 2025; [vi] Demonstrate evidence of strong financial and administrative
- leadership, initiative and creativity in financial policy formulation, good human relations and positive managerial attributes;
- [viii] Knowledgeable in the Financial Rules and Regulations of the Polytechnic system;
- Provide evidence of membership of professional body/bodies; A [ix] person who is not likely to pursue, racial, gender, political, religious or other sectional interest;
- Morally sound, of impeccable character, proven integrity and free [x] from financial embarrassment; and
- Physically and mentally fit [With evidence from a government [xi] Hospital]

### TERMS OF APPOINTMENT AND CONDITION OF SERVICE

The appointment is for a single tenure of five (5) years in line with extant provisions. The salary is consolidated and the appointee shall enjoy any other benefits attached to the position of a Principal Officer of the Polytechnic as approved by the Federal Government. METHOD OF APPLICATION

Applicants are required to submit typed written copies of their application letter, and curriculum vitae and attach photocopies of all relevant documents to their applications [twenty (20) copies], giving the details in the following order:

- Full Names [Surname first and underlined)
- Date and place of birth
- State of Origin and Local Government Area
- Nationality and how acquired
- Marital status
- Current Postal Address including telephone number and email address
- Educational Institutions attended with dates Academic and Professional qualifications obtained with dates
- Membership of Professional Bodies/ Association Honors and Distinctions (if any)
- Academic/ Scholarly publications
- Conferences were attended and papers were presented with dates Previous Employer(s) and Post(s) held with dates
- Present Employment to include status, duties and any other relevant Statement Of own vision for the Polytechnic [20 copies]
- [xvi] Other activities outside current employment
- [xvii] Names and addresses of three (3) Referees (Employer, Educational and Personal) who are to forward confidential Reports directly to the Registrar, Federal Polytechnic Kaltungo, Gombe State, such referees should be able to attest to the candidate's claim to high academic and managerial capabilities as well as to the candidate's notable uprightness.

### **ADDITIONAL INFORMATION** Applicants will be required to produce originals of the certificates and

- other relevant credentials if invited for interview, photocopies will not be accepted.
- Applications are to be submitted in a sealed envelope and marked "APPLICATION FOR THE POST OF BURSAR" at the top left-hand corner addressed to:

### THE REGISTRAR

Federal Polytechnic Kaltungo, PMB 009, Kaltungo Gombe State

### **CLOSING DATE**

Applications are to reach the office of the Registrar not later than Six [6] weeks from the date of this publication. Please, note that late applications will not be entertained and only

shortlisted candidates will be contacted.

SIGNED DR. MAGAJI YUGUDA REGISTRAR/SECRETARY TO COUNCIL

# ADVERTISEMENT FOR THE POSITION OF THE POLYTECHNIC LIBRARIAN, FEDERAL POLYTECHNIC KALTUNGO

### **PREAMBLE**

The Federal Polytechnic Kaltungo hereby invites applications from suitably qualified candidates to fill the post of the POLYTECHNIC LIBRARIAN of the Federal Polytechnic Kaltungo which will become vacant on 14th May, 2025.

### THE POLYTECHNIC LIBRARIAN

The Polytechnic Librarian is the Chief Library officer and shall be responsible to the Rector for the administration of the Polytechnic Library and the co-ordination of the library services in the teaching units of the Polytechnic. He/she is one of the principal officers of the Polytechnic. In addition to proven experience in library management and leadership, the successful candidate must have a demonstrable passion for academic endeavours and must also be credible.

### **ACADEMIC QUALIFICATIONS AND QUALITIES**

The candidate for the post must possess the following qualifications and

- Master's Degree from a recognized institution in Library Science or Library and Information Science, while possession of doctorate degree (Ph.D.) will be an added advantage;
- Have a minimum of second class lower division degree or a minimum of Lower Credit in Higher National Diploma [HND] in Library Science or Library and Information Science from a recognized institution;
- Minimum of eighteen (18) years cognate experience in tertiary institutions, at least ten (10) years of which must have been gained in a Polytechnic or similar TVET institution:
- Currently on the rank of a Chief Librarian from the Polytechnic sector with not less than Five (5) years' experience on the rank; Demonstrate evidence of strong academic and administrative [v] leadership, initiative and creativity in library policy formulation,
- good human relations and positive managerial attributes; Provide evidence of membership of professional body/bodies in [vi]
- Library recognized by Federal Government; provide evidence of scholarly publications in reputable journals [vii] as well as presentation of invited papers at educational/library conferences, seminars and workshops;
- Person who is not likely to pursue, racial, gender, political, religious or other sectional interest; [viii]
- Morally sound, of impeccable character, proven integrity and free from financial embarrassment:
- Physically and mentally fit (with evidence from a government [x] hospital): and
- Proficient in Information Communication Technology [ICT]. [xi] Not more than fifty-nine [59] years of age as at 14th May, 2025

### TERMS OF APPOINTMENT AND CONDITION OF SERVICE

The appointment is for a single tenure of five (5) years in line with extant provisions. The salary is consolidated and the appointee shall enjoy any other benefits attached to the position of a Principal Officer of the Polytechnic as approved by the Federal Government.

### **METHOD OF APPLICATION**

Applicants are required to submit typed written copies of their application letter, curriculum vitae and attach photocopies of all relevant documents to their applications (twenty [20) copies), giving the details in the

- Full Names (Surname first and underlined)
- Date and place of birth
- State of Origin and Local Government Area
- Nationality and how acquired
- Marital status
- Current Postal Address including telephone number and email [vi] Educational Institutions attended with dates
- Academic and Professional qualifications obtained with dates
- Membership of Professional Bodies/ Association
- Honors and Distinctions (if any]
- Academic/ Scholarly publications
- Conferences attended and papers presented with dates Previous Employer[s] and Post[s] held with dates
- Present Employment to include status, duties and any other relevant experience Statement of own vision for the Polytechnic (20 copies)
- Other activities outside current employment [xvii] Names and addresses of three (3) Referees (Employer, Educational and Personal) who are to forward confidential Reports directly to

[xviii] Registrar, Federal Polytechnic Kaltungo, Gombe State, such referees

should be able to attest to the candidate's claim to high academic

and managerial capabilities as well as to the candidate's notable uprightness.

### ADDITIONAL INFORMATION

- Applicants will be required to produce originals of the certificates and other relevant credentials' if invited for interview, photocopies will not be accepted.
- Applications are to be submitted in a sealed envelope and [b] marked "APPLICATION FOR THE POST OF POLYTECHNIC LIBRARIAN" at the top left-hand corner addressed to:

REGISTRAR

### PMB 009, Kaltungo Gombe State

Federal Polytechnic Kaltungo

**CLOSING DATE** Applications are to reach the office of the Registrar not later than six [6] weeks from the date of this publication.

**SIGNED** 

### DR. MAGAJI YUGUDA

REGISTRAR/SECRETARY TO COUNCIL